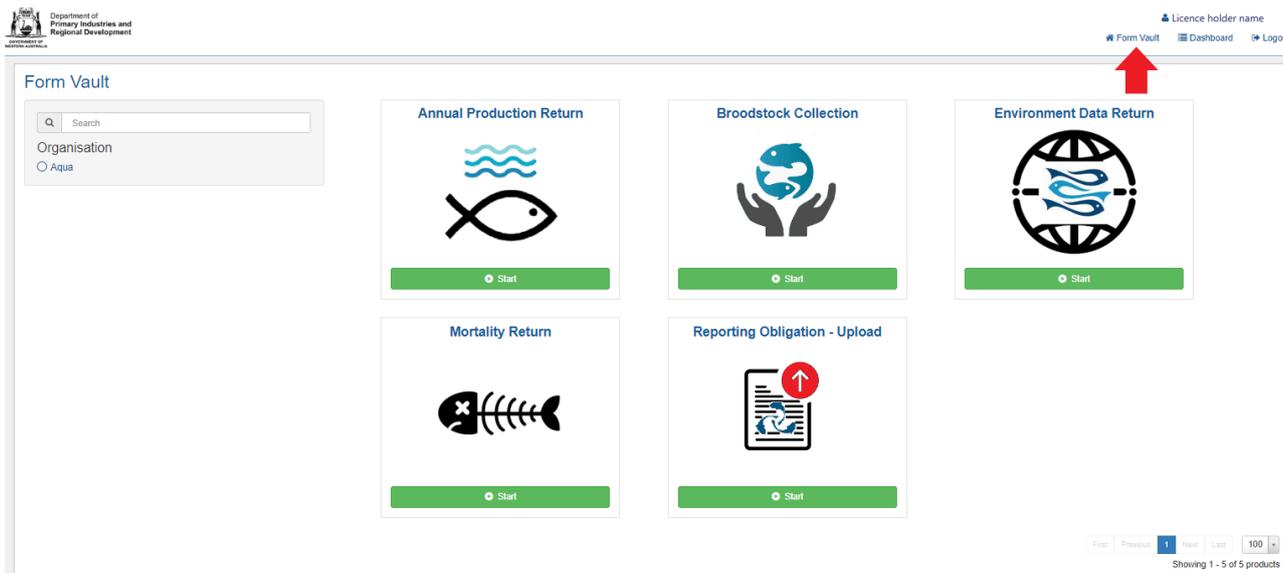


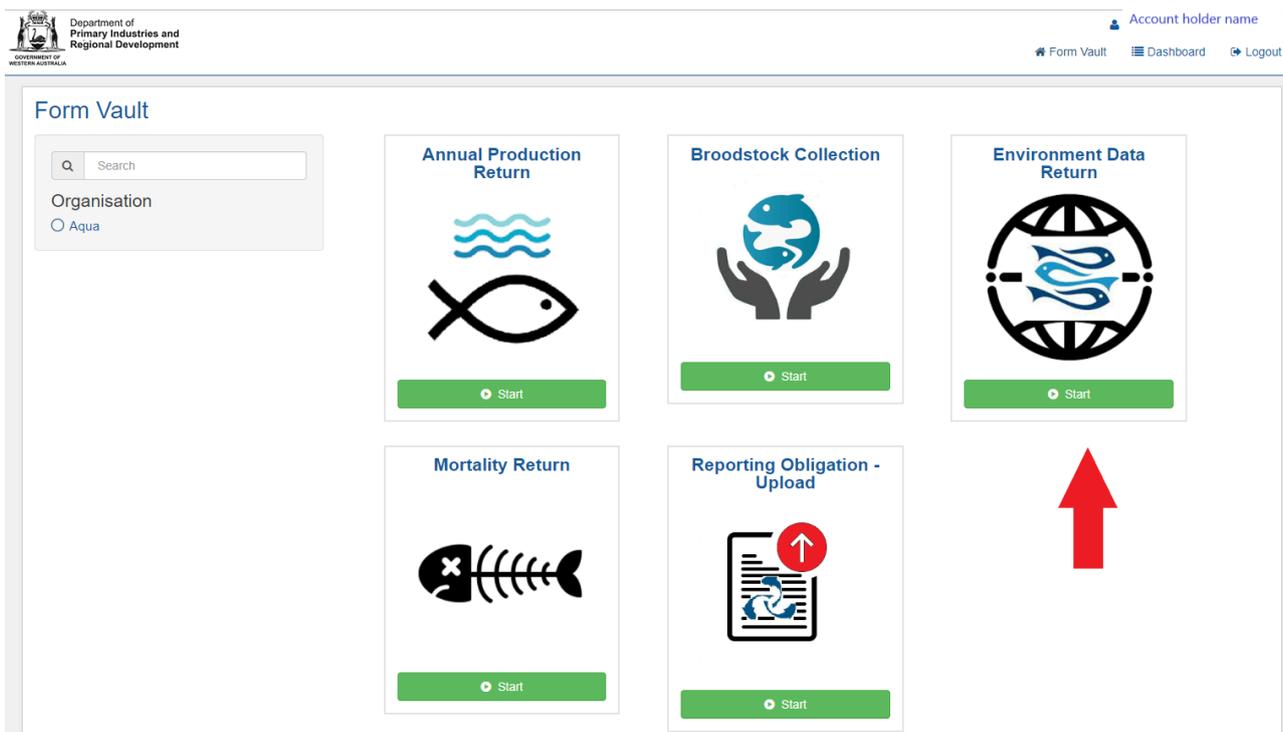
User Guide for Environmental Data Return

Step 1 - Accessing the Environmental Data Return

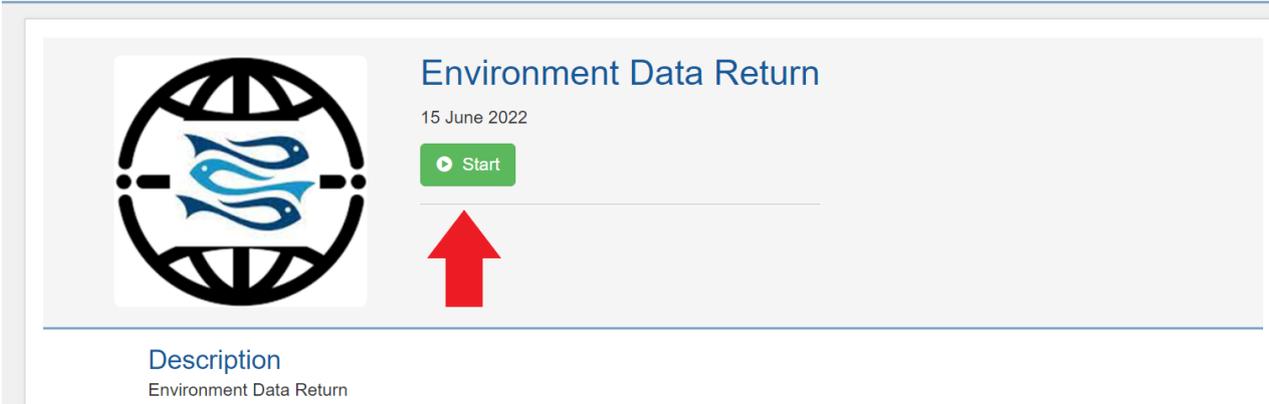
Log in to <https://aqua.fish.wa.gov.au> and click “Form Vault” at the top right-hand corner of the screen.



Five different types of online forms will appear. Click on the Annual Production Return Form (see red arrow below).



Next, click on the green start button.



Environment Data Return

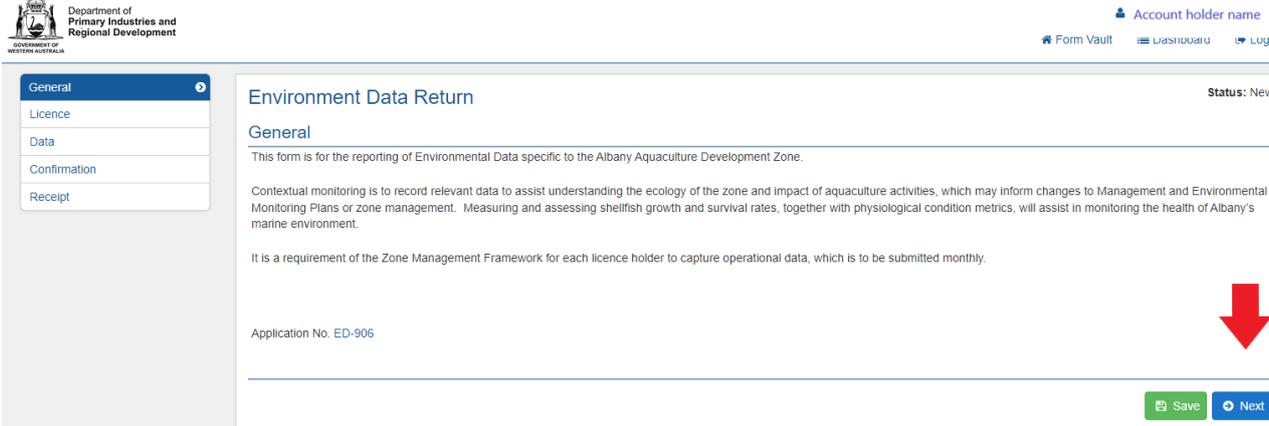
15 June 2022

[Start](#)

Description
Environment Data Return

Step 2 - General

The next page provides some general information on environmental data returns and when they are required. Please read the information and click next.



Department of Primary Industries and Regional Development

Account holder name

Form Vault Dashboard Logout

Environment Data Return Status: New

General

This form is for the reporting of Environmental Data specific to the Albany Aquaculture Development Zone.

Contextual monitoring is to record relevant data to assist understanding the ecology of the zone and impact of aquaculture activities, which may inform changes to Management and Environmental Monitoring Plans or zone management. Measuring and assessing shellfish growth and survival rates, together with physiological condition metrics, will assist in monitoring the health of Albany's marine environment.

It is a requirement of the Zone Management Framework for each licence holder to capture operational data, which is to be submitted monthly.

Application No. ED-906

[Save](#) [Next](#)

Step 3 - Licence

Select the Licence number that the environmental data return relates to. If you hold multiple licences within the Aquaculture Development Zone, you must submit a report for each licence on a separate return form.

Click next.



Department of Primary Industries and Regional Development

Account name holder

Form Vault Dashboard Logout

Environment Data Return Status: New

Licence

* Licence No.

* Is the Licence Holder the author of the following information?
 Yes No

[Back](#) [Save](#) [Next](#)



If selecting “No” under the question “*Is the Licence Holder the author of the following information?*”, additional fields will pop up requesting information on the person that is submitting the report.

Click “Next”.

On the data page, provide the following information:

- Reporting month
- Reporting year

Stocking

- Stocking numbers
- Stocking size (in mm)
- Stocking densities (per basket)
- Stocking densities (per line)
- Growth Rates (%)
- Mortalities (%)
- Time to Harvest (months)



Water Quality

Temperature (°C)

Turbidity

Sediments Units
 mg kg

Sediments - Total N 

Sediments - Total P 

Chlorophyll (µg/L)

[Back](#) [Save](#) [Next](#)

Water Quality

- Temperature
- Turbidity
- Sediments Units (in mg or kg)
- Sediments – Total Nitrogen
- Sediments – Total Phosphorus
- Chlorophyll (µg/L)

Click next.

Step 4 – Confirmation

This page summarises the environmental data that you have provided. Please check confirmation summary. If there are any mistakes that you would like to rectify, click on the back button and edit the relevant fields.

- General
- Licence
- Data
- Confirmation
- Receipt

Environment Data Return Status: New

Confirmation

Licence

Licence No. IDCA1345

Is the Licence Holder the author of the following information? Yes

Data

Reporting Month June

Reporting Year 2022

Stocking

Stocking Numbers	1
Stocking Size (mm)	1
Stocking Densities - per basket	1
Stocking Densities - per line	1
Growth Rates (%)	1
Mortalities (%)	1
Time to Harvest (months)	1

Water Quality

Temperature (°C)	1
Turbidity	1
Sediments Units	kg
Sediments - Total N	1
Sediments - Total P	1
Chlorophyll (µg/L)	1

Comments

On the Confirmation page, you can also add any comments if you wish or leave blank.

Sediments - Total P	1
Chlorophyll (µg/L)	1

Comments

N/A

Declaration

I/We declare that all information entered into this form is true and correct

Back
Submit

Before submitting your environmental data return, please declare that all information entered into this return form is true and correct by ticking the box.

Click submit.

Step 6 – Receipt

A receipt will be issued to you by email for submitting your production return.

- General
- Licence
- Data
- Confirmation
- Receipt

Environment Data Return

Receipt

Thank you for submitting your application.

Your receipt number is [REDACTED].

Close

You will also be able to view your environmental data return once submitted by clicking under “Dashboard” (top right-hand corner of the screen) and under Environmental Data Return.